



District 91 District Executive Committee
 20 March 2016
 Copthorne Hotel Slough-Windsor
 Cippenham Lane, Slough, Berkshire SL1 2YE

Ref	Item
1	<p>Welcome, District Mission</p> <p>The District Mission was recited by all.</p>
2	<p>Roll Call and establishing quorum</p> <p>District Parliamentarian, David Sutcliffe, confirmed that 21 members of DEC present and out of 39 the meeting quorate (NB. late arrival of DEC member, therefore 22 members present).</p> <p>Apologies – Sue Fish, Ignatius De Bidegain, Laurent Nicourt, Daniel Broadhead, Russell Searle, David Salamons, Julia Kettlewell, Penny Williams, Craig Moss, Roger Granville, Laura McHarrie, Linda Parkinson-Hardman, Eric Skates, Annushia Goede, Fahad Alturkait, Ellie Raycheva, Michael Abrey-Bugg, Catalina Donsoo, Martina Barbati, Tia Atanasova, Jay Surti</p>
3	<p>Approval of minutes from prior meeting (6 November 2015).</p> <p>Jean Gamester called for approval of the minutes. Accepted minutes by unanimous consent.</p> <p>Updates from prior meeting. Hilary Briggs provided her report on the PR supplier appointment process and confirmed that such a process is to be conducted for the period 2016 - 19.</p>
4	<p>Audit Committee Report – given by Finance Director, Meg Heyworth</p> <p>The audit committee requested a new expense form. This is in now in place, a reminder to all present to use it going forward. Each form has to have your details on, when sending more than one form at a time.</p>

<p>5</p>	<p>Mid Year Finance Report for 2015-16 from Meg Heyworth</p> <p>Expenditure report on spend of DD and AD thanks to Florian Bay for assisting with collating the report.</p> <p>While the totals are correct, some items of expenditure have been coded to the wrong area. These items will be corrected prior to the next DEC so there is better visibility of actual expenditure against budget</p> <p>Questions raised:- Samir Malak Area Director K35 what's a district store? Meg Heyworth explained that our district currently does not have a store.</p> <p>Jean Gamester yielded the chair to Vanessa King</p> <p>Jean Gamester the district store is something that other districts hold at conferences, a shop for TI materials. It is possible that next year we could look at running a pilot store in D91, subject to volume of district work.</p> <p>Dawn Rowlatt Area Director H32 – what's the position for the end of the year? Meg Heyworth – there is an under spending at the moment Jean Gamester – currently it's a £4k over in our income and £2k under on spend. The level of income higher than expected as we are provided with a conservative figure from TI.</p> <p>Robert Wyatt Area Director K59 – what happens if the £250 is not spent? Jean Gamester – it is not rolled over, the money remains in our reserves.</p> <p>George Chiesa Area Director L56 – mentioned the district store, can we buy from other district stores?</p> <p>Jean Gamester – if you attend the other district's conference such as district 59 then it may be that they are prepared to include you, you would need to engage with them directly.</p> <p>Vanessa King yielded the chair to Jean Gamester Accepted finance report by unanimous consent.</p>
<p>6</p>	<p>Leadership Committee update from Hilary Briggs</p> <p>Thanked all those involved with the Leadership Committee.</p> <p>All interviews will be complete by next week; candidates will be notified by 26 March.</p>

7	<p>Alignment Committee update by Paul Walsh</p> <p>Apologies from Richard Murray</p> <p>Each Division has given their proposals. The consultation process is underway, by 31 March further information to be given.</p> <p>District Parliamentarian – important that each member of DEC has conversations with the clubs in areas affected before the Council Meeting.</p> <p>Samir Malak Area Director K35 - commented that using Area Council Meetings to ensure club president and VPEs are aware of these changes.</p>
8	<p>REP Report update by Jacqui Hogan REP Ambassador</p> <p>Apologies from REP Chief Ambassador Sandra Lawes.</p> <p>Content pilot happening now, none in the UK. Feedback is being received. The latest TM magazine has a report on it.</p> <p>The corporate clubs are seeing them as more business focused. Testing in Q2/Q3 next year. Hopefully the most successful district like D91 will be involved. More news from next week. Two-year minimum overlap of the programs is proposed. Make sure you know who your Area REP Ambassador is.</p> <p>George Chiesa Area Director L56 – more information of the new program may be required before some member will be renewing</p> <p>Jacqui Hogan – how it works hasn't been shared widely at this point. More information will follow.</p>
9	<p>Reports</p> <p>Reports were provided by for all areas and divisions present, and by all DLT members.</p>
10	<p>Update from Toastmasters International</p> <p>Note the new dues from September 2016. Remind clubs in your areas to consider the impact and bring this to members' attention, use their AGMs.</p> <p>Reminder to promote the International Convention in Washington in August.</p> <p>Alignment – Europe is growing too.</p>



11	<p>AOB</p> <p>Neil Coleman Division Director B – queried the timing of the removal of grace period for payments.</p> <p>David Sutcliff District Parliamentarian – that would be from September 2016.</p> <p>Samir Malak Area Director K35 – worth checking the payment situations of clubs now before the end of the month.</p> <p>George Chiesa Area Director L56 – thought the grace period would be from October 2016</p> <p>ACTION (Helena Brewer)– check the wording for the grace period and include this in the District newsletter whilst referring something about the change of TI rates.</p> <p>The DEC confirmed its support for the appointment of Doug New as Division H Director</p> <p>DEC next 19:30 on 6 May 2016, The Grange City Hotel, London</p>
12	<p>Meeting close</p>