

District 91 Executive Committee Meeting

3 November 2017 at 19:30 – 21:05

Hilton Gatwick, South Terminal Gatwick Airport RH6 0LL



Ref	Time	Item
1	19:30	Welcome. District Director (DD) Pedro Casillas, DTM, welcomed all to the second District Executive Committee (DEC) meeting of 2017/18; and a warm welcome to our Region 11 Advisor Aletta Rochat, DTM, here to join us for conference and to conduct a number of workshops and webinars over the next two weeks.
2	19:33	DD Pedro Casillas called on the DEC to recite the District Mission, which is: <i>“We build new clubs and support all clubs in achieving excellence.”</i>
3	19:35	District Parliamentarian, Jean Gamester, DTM, confirmed the meeting to be quorate with a majority of 25 of the 47 DEC members at the meeting. Apologies Administration Manager, Paul Rhys-Taylor, had received apologies from the following DEC members: - <ul style="list-style-type: none">➤ Gillian King Area A46 Director➤ Joanna Szoska Division B Director➤ Gina Rocque Drayton Area B6 Director➤ Florian Allwein Area C34 Director➤ Carlos Gimeno Area J10 Director➤ Leela Bassi Area J21 Director➤ Cat Kipling Area L9 Director A further apology came from Caroline Brewer A42 Director, via Division A Director Steve Vear.
4	19:40	Finance Manager, Beauty Zindi, presented the District Budget for 2017/18 and gave the rationale for a forecasted spend of £46000 more this year than last year. The Committee unanimously accepted the budget.

5	19:50	<p>Realignment Committee Update. Paul Walsh, DTM, presented his update to the DEC on the Realignment Committee, showing it is made up of experienced leaders from across the District. From the initial analysis received from the divisions, Paul forecasts realignment decisions for consolidation purposes concerning Areas in need of strengthening. So far, Division H is likely to undergo some realignment within its borders resulting from growth.</p>
6	19:55	<p>Future Conferences. Programme Quality Director (PQD) Andy Hammond, DTM, presented a report on future conferences.</p> <p><i>May conference.</i> Coppid Beech, Bracknell is the agreed venue for our May conference and tickets are now on sale. Andy highlighted the need to move the conferences around our relatively small district and to plan two years ahead so that members can see a plan and engage with the process. Andy introduced Dee Alimi as the new Conference Chair. Dee will need some help from the divisions to move things forward and get future conference planning underway.</p> <p><i>Options for November events and training opportunities.</i> As Toastmasters International have decided that there will be no more November (district) conferences beyond this one, there will be only district level contests in May. So, we need to look at training and development opportunities in November for our members. In order to decide as a district what to do about those other contests in between, a committee will be set up to consult our members and come up with some proposals for the District Council to vote on in May.</p> <p>Division A Director, Steve Vear, suggested that Conference Committee members be representative of the whole of the District and not just London.</p> <p>Division C Director, Robert Wyatt, sought clarity on district level contests. The PQD confirmed the ruling from Toastmasters International that there will be no district level contests other than at May conference.</p>

7

20:00

Report on the District Success Plan and Distinguished program progress:

- 60 second reports from Division Directors and Area Directors

Division A Director, Steve Vear, gave his general report, which included an update for absent Area Directors; and he introduced those Area Directors present to give their updates:

- Area A1 Director Barbara Saph
- Area A14 Janet Alkema

Standing in for Division B Director, Joanna Szoska, was **Area B8 Director, Brad Revell**, who gave a general report on divisional progress and then his own Area update; an email update was received from Area B6 Director Gina Roque Drayton; and other verbal updates came from:

- Area B52 Director Rory Graves
- Area B29 Director Glen Savage

Division C Director, Robert Wyatt, gave his general report, which included an update for absent Area Directors; other verbal updates came from:

- Area C33 Director, Dave Longley.

Division H Director, Arnaud Sartre, gave his general report, which included an update for absent Area Directors; other verbal updates came from:

- Area H32 Director Stuart Field
- Area H35 Director Paul Andreas
- Area H47 Director Sylvia Lobo
- Area H55 Director Dee Alimi

Division J Director, Alison Morris, gave her general report, which included an update for absent Area Directors; other verbal updates came from:

- Area J4 Director, Clifford Hurst

Division K Director, Tomasz Kropiewnicki, gave his general report, which included an update for absent Area Directors; other verbal updates came from:

- Area K31 Director, Barry O'Connell
- Area K58 Director, Ga Lok Chung

Division L Director, Seema Menon, shared apologies for the absence of all four of her Area Directors, before giving an update on the progress of each Area.

- **District Leadership Team (DLT)** members who gave updates to DEC.

Immediate Past District Director (IPDD) Vanessa King, DTM.

- PR Manager, Nigel Oseland.
- Administration Manager, Paul Rhys-Taylor
- Club Growth Director, Florian Bay, DTM.
- Programme Quality Director, Andy Hammond, DTM. *
- Division Director, Pedro Casillas, DTM

		<p>Pathways update*:</p> <ul style="list-style-type: none"> • We are due to roll out Pathways in our District in March 2018 • Pathways Guides are being appointed in time for notification to Toastmasters International (TI) by 5th December deadline • TI will train these Guides before they conduct club visits. 70% of clubs across the region must have been visited in order for rollout to be triggered. • Anne Saunders will be Pathways Coordinator, assisting Andy Hammond with the process. <p><i>Key messages:</i></p> <ul style="list-style-type: none"> • Members must log onto Toastmasters International website – they cannot use Pathways if they do not log onto the website. (The majority of District members never have). Please get them to do that now if they have not already done so. • Clubs need to make time to schedule the visit from their Pathways Guide, which is a minimum of 45 minutes in duration (more is preferable). Please make sure the clubs are ready to schedule the visits by their Pathways Guides. Perhaps training can be collective and linked with Jan/Feb COTs. Groups of clubs can be trained together. Area Directors are asked to facilitate this as an option, to make the process more efficient. • The rollout of Pathways in our District is an exciting prospect; however, the support of the DEC is needed to make it happen as smoothly as possible.
8	20:45	<p>Review of Motions for Council Meeting on 4 Nov.</p> <p>DD Pedro Casillas asked if there were any motions members were aware of that would likely be raised from the floor at the District Council meeting on 4th November. None were mentioned.</p>
9	21:50	<p>Any Other Business</p> <p>Division J Director, Alison Morris, said thanks to the DLT for guidance to help her do her job more effectively.</p> <p>Division C Director, recognised Area C33 Director, Dave Longley, for running a mop up COT in August while many were away on holiday.</p>
10	21:05	<p>DD Pedro Casillas adjourned the meeting until the next meeting of the DEC on 25th February 2018 at a venue to be confirmed.</p>