



Coppid Beech Hotel, John Nike Way  
Bracknell, RG12 8TF

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1	<p><b>Welcome.</b> Pedro Casillas welcomed all members to the meeting. The District Mission was recited by Tomasz Kropiewnicki.</p>
2.	<p><b>Confirm Roll Call and Quorum</b> Parliamentarian for the meeting, Vanessa King DTM, confirmed that 29 members of the DEC were present out of a membership of 47, making the meeting Quorate.</p> <p><b>Apologies</b></p> <ul style="list-style-type: none"> <li>- Alison Morris DTM acting for the District Administration Manager, Paul Rhys-Taylor, advised apologies would be given on the minutes and asked for any apologies not previously given, which would be added to the minutes.</li> </ul> <p>Apologies received from Paul Rhys-Taylor, Admin Manager; Beauty Zindi, Finance Manager; Jean Gamester, Parliamentarian; George Smith, Area A62 Director; Joanna Szoska, Division B Director; Dave Longley, Area C33 Director; Ian Upton, Area H53 Director, Dee Alimi, Area H55 Director; Tom Fletcher, Area J11 Director; Matt Parker, Area J7 Director; Richard Collyer, Area L47 Director; and Paul Walsh, DTM, Alignment Committee Chair.</p>
3	<p><b>Approval of minutes from prior meeting (25<sup>th</sup> February 2018)</b> District Director Pedro Casillas, DTM, called for the approval of the minutes of the last meeting held on the 25<sup>th</sup> February 2018. The DEC approved these minutes without objection.</p>
4	<p><b>Finance Manager's Report</b> In the absence of the District Finance Manager Beauty Zindi, District Director Pedro Casillas, DTM, presented the Finance report. Moving to Concur has made life easier for all. However due to the relocation of World headquarters (WHQ), there has been a delay in the signing off the Audit report. Once this has been received Beauty will give her report to the Committee.</p>
5	<p><b>Realignment</b> Richard Murray, DTM, stood in for the Chairman of the Realignment Committee, Paul Walsh, DTM, to give the report on the realignment options in the district throughout the year. The Report is in the Council Pack and has been agreed provisionally in consultation with Division Directors.</p> <p>District Director Pedro Casillas, DTM, asked if there were any objections to the adoption</p>

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	of the proposal and hearing none the realignments were agreed by the Committee by unanimous consent.
6	<p><b>Extension of the time of the meeting</b> As the meeting started half an hour late it was proposed and agreed by unanimous consent to extend the meeting until 21:00</p>
7	<p><b>Report on the District Success Plan and Distinguished program progress:</b> District Director Pedro Casillas, DTM, called on each member of the District Executive Committee to present a 60-second report on their progress in delivering the District Mission of: 'Building new clubs and supporting all clubs in achieving excellence'.</p> <p>Full written reports are included in the District Council pack, which was presented on Sat 5 May 2018.</p> <p><b>Division A</b> Director Steve Vear gave a general update and thanked his team. Present to report on their area were:</p> <ul style="list-style-type: none"> <li>- Area 1 Director Barbara Saph</li> <li>- Area 14 Director Janet Alkema</li> <li>- Area 42 Director Caroline Brewer</li> <li>- Area 46 Director Gillian King</li> <li>- Area 62 Asst Director Mike Burrows</li> </ul> <p><b>Division B</b> Director report was given by Brad Ravell on behalf of Joanna Szoska. Present to report on their area were:</p> <ul style="list-style-type: none"> <li>- Area 6 Director Gina Rocque Drayton</li> <li>- Area 8 Director Brad Ravell</li> <li>- Area 29 Director Glen Savage</li> <li>- Area 52 Director Rory Graves</li> </ul> <p><b>Division C Director Robert Wyatt gave a general update on his division and reported</b> on behalf of his Area Directors.</p> <p><b>Division H</b> Director Arnaud Sartre gave a general update, thanked his team and reported back for absent Area Directors. Present to give an update for their areas were:</p> <ul style="list-style-type: none"> <li>- Area 32 Director Stuart Field</li> <li>- Area 35 Director Paul Andreas, DTM</li> <li>- Area 37 Director Sylvia Lobo</li> </ul> <p><b>Division J</b> Director Alison Morris gave a general update and reported for absent Area Directors. Present to report on their areas were:</p> <ul style="list-style-type: none"> <li>- Area 4 Director Clifford Hurst</li> <li>- Area 21 Director Leela Bassi</li> <li>- Area 22 Director Carlos Gimeno</li> </ul> <p><b>Division K</b> Director Tomasz Kropiewnicki gave a general update on his division and</p>

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	<p>reported for absent Area Directors. Present to give an update on their areas were:</p> <ul style="list-style-type: none"> <li>- Area 3 Director Zoe Francis</li> <li>- Area 58 Director Ga Lok Chung</li> <li>- Area 59 Director Jason Thompson</li> </ul> <p><b>Division L</b> Director Seema Menon gave a general update on her division and reported for absent Area Directors. Present to give an update on their areas were:</p> <ul style="list-style-type: none"> <li>- Area 9 Director Cat Kipling</li> <li>- Area 56 Director Marcin Tolysz</li> </ul> <p>1-minute reports were provided by the other DLT members: IPDD Vanessa King, DTM; Pedro Casillas, DTM, for Finance Manager; PR Manager Nigel Oseland; Club Growth Director Florian Bay, DTM; Program Quality Director Andy Hammond, DTM, and District Director Pedro Casillas, DTM.</p>
8	<p><b>Review of District Council Meeting Agenda for 5<sup>th</sup> May</b></p> <p>The DEC reviewed the agenda for the District Council Meeting. IPDD Vanessa King, DTM, confirmed that e-voting would continue this year for the elections.</p>
9	<p><b>AOB</b></p> <p>District Director Pedro Casillas asked Alison Morris DTM to give the report for Admin Manager Paul Rhys-Taylor Admin Manager, which was missed at Item 7.</p> <p>Vanessa King DTM asked voting members to give her 15 mins to set up the credentials desk and register their votes; she apologized for her team not being able to do this before the meeting.</p> <p>Marcin Tolysz, Area L56 Director, asked: ‘What were the plans for replacement of the November conference?’ Programme Quality Director (PQD) Andy Hammond, DTM, advised there were plans for education symposiums to address the reduction in workshops.</p> <p>Sylvia Lobo Area H37 Director, asked for confirmation that if you claim a Competent Communicator award in the year you cannot claim a Pathways award in same year. PQD Andy Hammond, DTM, confirmed you can register both for Distinguished Club Programme (DCP) points.</p> <p>The meeting was adjourned until a date as yet to be confirmed, in <b>September 2018</b></p>
10	<p><b>Meeting close at 21:00</b></p>